

# BUYER - MOTORCOACH AND TOUR OPERATOR REGISTRATION AMERICAN BUS MARKETPLACE

January 7-12, 2009  
Charlotte, NC



Make checks payable to the American Bus Association and mail with this registration form. Visa, MasterCard and American Express are accepted. U.S. funds only. Form must accompany payment.

Organization information will appear on all Marketplace materials as listed below. Any membership change must be made in writing on company letterhead and sent to ABA.

Company Name: \_\_\_\_\_  
 Company Address: \_\_\_\_\_  
 Company Phone: \_\_\_\_\_  
 Company Email: \_\_\_\_\_  
 Company Web: \_\_\_\_\_  
 Company Primary Contact: \_\_\_\_\_  
 Company ID: \_\_\_\_\_ Company Password: \_\_\_\_\_

<b>For ABA Use Only</b>	Mbr. No. _____
Postmark Date _____	Exp. Date _____
Date Rec'd _____	Date Added _____ Appt. Code _____
Paid _____	Int. _____

Operator (Buyer) appointment-taking delegates are seated at individual tables on the Marketplace Business Floor for the full week. Travel Industry (Seller) delegates move from table to table for appointments. Buyers are entitled to one Rotation delegate for every appointment-taking delegate registered. Please see #6 on reverse side.

List individual delegate's name as it should appear on the badge and in Marketplace materials. Please check the box if this is the delegate's first Marketplace. If you want to purchase Afterglow tickets please mark the box.

List only **APPOINTMENT-TAKING DELEGATES WHO WILL BE ASSIGNED PRESCHEDULED APPOINTMENTS:**

- First-Timer
- Afterglow

	Name	Title	E-mail address
<input type="checkbox"/> First-Timer			
<input type="checkbox"/> Afterglow			

List only **ROTATION /GUEST DELEGATES. Delegates** who will be on rotation status and **WILL NOT BE ASSIGNED PRESCHEDULED APPOINTMENTS.** Guests cannot be employed by an ABA Company. Guests will have access to all Marketplace functions. The Product Pavilion Attendee Only registration is valid for Saturday, Jan. 10 and Sunday, Jan. 11, 2009.

- Rotation  Afterglow
- Guest  First-Timer
- Product Pavilion Attendee Only

	Name	Title	E-mail address
<input type="checkbox"/> Rotation <input type="checkbox"/> Afterglow			
<input type="checkbox"/> Guest <input type="checkbox"/> First-Timer			
<input type="checkbox"/> Product Pavilion Attendee Only			

REGISTRATION FEES:	FEE	REBATE*
Appointment-taker/Rotation Early Bird Registration	\$250	\$250
Appointment-taker/Rotation Regular Registration	\$350	\$250
Product Pavilion Only (Saturday/Sunday)	\$100	N/A
Guest Registration Fee	\$250	N/A

**FOUNDATION PAID EVENTS:**  
 Foundation Afterglow \$35

\*See condition #1 on reverse side.

Total Amount Enclosed \$ \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

- VISA  MasterCard  American Express

Print Name as it Appears on Card

- Please Invoice
- Free Registrations Earned From Marketplace 2008 Participation

**By signing this form, I am agreeing to the Marketplace Conditions on the reverse side.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name and Title

- I have a special badge request and have attached the request.
- I have a disability and need special assistance, or I have a special dietary need. The necessary information regarding my need is attached.  
*Every effort will be made to accommodate your request.*

**AMERICAN BUS ASSOCIATION**  
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## BUYER - OPERATOR PARTICIPANT CONDITIONS

1. A rebate per paid ABA member delegate will be given ONLY if all of the following conditions are met:

- A delegate must be at each assigned table throughout all business sessions held Thursday, Friday, Saturday, Sunday and Monday.
- All appointments must be kept.
- Appointment-taking Buyers must be registered prior to Nov. 14, 2008.
- Your company must complete a 2008-09 membership profile form.
- Your company must be a current ABA member.

Your company will also receive one free registration per delegate to Marketplace 2010 if all of the above conditions are met. Rotation delegates and guest registration fees are not eligible for rebates but rotation delegates are eligible for free registrations for Marketplace 2010 if all of the above conditions are met.

2. All delegates must be representatives of member companies/ organizations whose dues and all other outstanding monies due ABA or its agents have been paid in full.

3. All delegates must be at least eighteen (18) years of age. No one under 18 years of age is permitted at any Marketplace function including the Networking and Business Floors.

4. Individual registration fees include: Marketplace business sessions with appointments (appointment-taking delegates only), education sessions and all meal/social functions as listed in the Official Program. Fees do not include housing or transportation to the Marketplace site. No individual function tickets will be sold. Full payment for individual delegates must accompany the registration form.

5. Name badges are required for participation in all Marketplace events and will be prepared from information provided on this registration form. Admittance to any function of Marketplace requires the appropriate badge. Badges may NOT be transferred, exchanged or shared. Badges may not be altered or defaced in any way. Violators are subject to badge confiscation. There is a \$100 replacement fee for a lost badge.

6. In order to give you more flexibility, as well as guarantee that all appointments are kept, refer to the following key when registering delegates:

Number of People You Are Bringing	Minimum Number of Appointment-Taking Delegates	Maximum Number of Rotation Delegates
1	1	0
2	1	1
3	2	1
4	2	2
5	3	2
6	3	3
7	4	3

Rotation delegates will not have prescheduled appointments. All appointment-taking delegates must participate in the appointment process by adhering to the conditions stated in Item #1 above. Product Pavilion registration will grant access to all Marketplace functions on Saturday, Jan. 10 and Sunday, Jan. 11, 2009.

7. Requests for delegate name changes and additions must be made in writing.

8. All housing accommodations and cancellations must be coordinated through the ABA housing bureau. ABA is not responsible for cancellations.

9. No displays, banners, pictures, booth decorations or giveaways of any kind will be permitted without written consent from ABA. Acceptable

presentations may include presentation notebooks, profile sheets, a limited number of brochures, self-contained laptop computers or videos with headsets.

10. No food, beverage or gift shall be sold or distributed in the Marketplace Hall other than through ABA designated sponsors.

11. Internal Revenue Service guidelines prohibit the signing of business contracts in the Marketplace Hall.

12. Delegate agrees to indemnify and hold harmless the American Bus Association against all claims of damages, losses and charges of any kind resulting from Marketplace participation.

13. The American Bus Association will provide the services of a bonded and licensed security agency throughout the Marketplace Hall during business hours. Delegate agrees that provision of such services constitutes adequate discharge of all obligations of the management to supervise and protect delegate property.

14. The American Bus Association cannot be held liable for any financial responsibilities incurred on the part of individual participants.

15. Any photographs or film coverage of delegates during Marketplace may be used at the discretion of the American Bus Association in future publications or videos.

16. All delegates must comply with all American Bus Association policies at all Marketplace functions. The ABA Policy prohibits harassment and discrimination so that ABA may maintain a pleasant working environment for its employees and members, free of any intimidation or hostility. Any violation of this policy will be reported to ABA's President and will be addressed immediately.

17. It is understood, and agreed to, that failure of a participant to comply with the above conditions may prohibit current and future participation in the American Bus Marketplace.

### DATES AND DEADLINES

18. In the event Marketplace is cancelled, there will be no refunds.

19. Refunds for appointment-taking delegates: A refund will be granted with a \$100 cancellation fee per delegate if written requests are received within 30 days of registration confirmation **and** before Sept. 24, 2008. Written requests may be faxed or e-mailed. A 50% refund will be granted if written requests are received prior to Sept. 24, 2008. No refunds will be granted after Sept. 24, 2008. Appointments, the Marketplace Passport and Marketplace services are not available to cancelled delegates.

20. Refunds for observer and guest delegates: There will be no cancellation fee if written requests are received within 30 days of registration. After 30 days, there will be a \$100 cancellation fee. No refunds will be granted after Sept. 24, 2008.

21. No refunds will be given for on-site cancellations, late arrivals, unused services, unattended events or early departure. It is your responsibility to submit your cancellation request early enough so that it is received in the ABA office by the above dates. Postmark dates will not be accepted.

22. All cancellation requests will be sent a cancellation verification via email which must be responded to in writing by the cancelling delegate or representative from the company. When the cancellation verification is received by ABA the registration will be cancelled and a cancellation confirmation will be sent to the delegate. Appointments, the Marketplace Passport and Marketplace services are then no longer available to cancelled delegate(s).

23. Appointment requests not received by Nov. 14, 2008 noon ET will not be included in the prescheduling of appointments.